

FORMAT OF APPLICATION FOR EMPANELMENT OF PRIVATE SECURITY AGENCIES ON THE PANEL OF OFFICIAL LIQUIDATOR, DELHI.

1.	Name of the Security agency	
2.	Address, contact telephone numbers and e-mail address	
4.	Year of establishment (with proof)	
5. (i)	(i) Status of the firm (Whether Private Limited company/Public limited company/partnership firm) (ii) Whether Registered with Director General of Resettlement, Ministry of Defence	
6.	Name(s) of Directors/Partners	
7.	Whether Registered with the Registrar of Companies/Registrar of Firms, If so, mention number and date.	
8.	Registration No. in accordance with Private Security ^{Agency} (Regulation) Act, 2005 (submit proof)	
9.	Whether registered for sales tax purposes, if so mention number and date. Also furnish copies of sales tax clearance certificate.	
10.	Whether registered for service tax purposes. If so, mention number and date.	
11.	Whether an assessee of Income Tax. If so mention Permanent Account Number. Furnish copy of last 03 years income tax return.	
12.	Whether registered with EPF organization?	
13.	Whether registered with ESI Corporation?	
14.	Whether complying with applicable Minimum Wages Act?	
15.	Name & Address of Bankers	
16.	Capacity to provide the services in terms of manpower, weapons & accessories, financial fundamentals as also the record on statutory compliances.	
17.	No. of Supervisory /office staff available in different locations.	
18.	Whether able to provide guards at all locations including rural ^{areas} through out the country.	

19.	Details of Past Record	
20.	Whether registered/empanelled with other government organization/nationalised banks etc. for providing security guards If yes, give name of organization, no. of guards deployed, contact person and his/her telephone numbers.	
21.	Capacity and capability to provide guards immediately even on 'phone calls.	
22.	Any other relevant information you wish to include.	

Alongwith the application the copies of the following documents need to be enclosed:-

- (i) Copy of Registration of company/firm
- (ii) Registration of the firm in accordance with Private Security Regulation Act,2005
- (iii) Proof of Registration with Director General of Resettlement, Ministry of Defence.
- (iv) Service tax certificate
- (v) EPF certificate
- (vi) ESI certificate
- (vii) Shops & Establishment Act Certificate
- (viii) Documents proving compliance of Minimum Wages Act, 1948 & Central rules
- (ix) Latest Income Tax Clearance Certificate and Pan No.
- (x) Charges per security guard per month as per latest minimum wages prescribed by the State / Central Government